



Spring 2021 SHRM-CPSM and SHRM-SCPSM Certification Preparation Courses
Sessions will be held at the Texas Tech Credit Union from 9 a.m. to 5 p.m.
February 19th, March 5th, March 26th, April 9th, April 30th, May 7th

The SHRM-CP/SHRM-SCP certification preparation course is designed primarily for individuals seeking credentials that focus on identifying and testing the knowledge and practical real-life experiences HR professionals around the world need to excel in their careers today. Earning your SHRM Certified Professional (SHRM-CP) or SHRM Senior Certified Professional (SHRM-SCP) credential establishes you as a recognized expert in the HR field. This intensive program combines expert instruction with the 2021 SHRM Learning System, so you will learn faster, retain more knowledge and stay on track as you prepare for the exam. For more information on these credentials visit www.SHRMCertification.org.

Who Should Attend?

- HR professionals qualified under SHRM requirements for SHRM-CP and SHRM-SCP certification who are preparing for the exam. Information on the qualifications necessary to take the certificate exams can be found at: <http://www.shrm.org/certification/apply/eligibilitycriteria/pages/default.aspx>
- Individuals who want advanced education and training for a successful HR career.
- HR professionals wanting a broader education or to update their HR knowledge.
- HR professionals who want to enhance their marketability by gaining current HR knowledge.

Certification Prep Course Topics Include:

HR Competencies

- Leadership & Navigation
- Ethical Practice
- Relationship Management
- Global & Cultural Effectiveness
- Communication
- Business Acumen
- Consultation
- Critical Evaluation

People

- HR Strategic Planning
- Talent Acquisition
- Employee Engagement & Retention
- Learning & Development
- Total Rewards

Organization

- Structure of the HR Function
- Organizational Effectiveness & Development
- Workforce Management
- Employee and Labor Relations
- Technology Management

Workforce

- HR in the Global Context
- Diversity & Inclusion
- Risk Management
- Corporate Social Responsibility
- Employment Law & Regulations (U.S. only)



REGISTRATION FORM
SHRM CERTIFICATION EXAM PREP COURSE
Submission Deadline: Monday, February 1st

Name: _____

Address: _____

Phone: _____ Fax Number: _____

Email: _____

Company Name and Title: _____

SHRM National Member # (if applicable): _____

Signature: _____

Class Schedule/Location

9 a.m. to 5 p.m. at the Texas Tech Credit Union

February 19th – Orientation: Certificate Overview, SHRM Competencies, HR Strategic Planning	April 9th – Organization Module Part 2: Workforce Management, Employee & Labor Relations, Technology Management, Workforce Module Part 1: HR in the Global Context
March 5th – People Module: Talent Acquisition, Employee Engagement & Retention, Learning & Development, Total Rewards (Part 1)	April 30th – Workforce Module Part 2: Diversity & Inclusion, Risk Management, Corporate Social Responsibilities, Employment Law & Regulations (U.S. only)
March 26th – Organization Module: Total Rewards (Part 2), Structure of HR, Organizational Effectiveness & Development	May 7th – Practice Exam & Final Review of Materials

Cost of the Certification Prep Classes

(Includes Classes, Lunch & Afternoon Snack at LCU, Books, Exam Practice Tests & Access to the online SHRM Learning tools)

	National SHRM Members	Non National SHRM Members
Certification Prep Class	\$1399.00	\$1499.00

Related Certification Costs that are not included in the cost of these Prep Classes include the Certification Exam Fee and Exam Registration Fee (<http://www.shrm.org/certification/apply/examfees/pages/default.aspx>)

Registration Forms:

Email your Registration Form to Chrissy Cozart at lshrmcertification@gmail.com.

Method of Payment:

Cash or check enclosed for \$_____ (Please make Checks out to Lubbock SHRM)

Payment mailed to: Lubbock SHRM, PO Box 64183, Lubbock TX 79464 Attn: Certification (Include a copy of your registration form)