



Fall 2018 SHRM-CPSM and SHRM-SCPSM Certification Preparation Courses

Sessions will be held at the Texas Tech Club from 9 a.m. to 5 p.m.

September 7th, September 21st, October 5th, October 19th, November 2nd, November 16th

The SHRM-CP/SHRM-SCP certification preparation course is designed primarily for individuals seeking credentials that focus on identifying and testing the knowledge and practical real-life experiences HR professionals around the world need to excel in their careers today. Earning your SHRM Certified Professional (SHRM-CP) or SHRM Senior Certified Professional (SHRM-SCP) credential establishes you as a recognized expert in the HR field. This intensive program combines expert instruction with the 2018 SHRM Learning System, so you will learn faster, retain more knowledge and stay on track as you prepare for the exam. For more information on these credentials visit www.SHRMCertification.org.

Who Should Attend?

- HR professionals qualified under SHRM requirements for SHRM-CP and SHRM-SCP certification who are preparing for the exam. Information on the qualifications necessary to take the certificate exams can be found at: <http://www.shrm.org/certification/apply/eligibilitycriteria/pages/default.aspx>
- Individuals who want advanced education and training for a successful HR career.
- HR professionals wanting a broader education or to update their HR knowledge.
- HR professionals who want to enhance their marketability by gaining current HR knowledge.

Certification Prep Course Topics Include:

HR Competencies

- Leadership & Navigation
- Ethical Practice
- Relationship Management
- Global & Cultural Effectiveness
- Communication
- Business Acumen
- Consultation
- Critical Evaluation

People

- HR Strategic Planning
- Talent Acquisition
- Employee Engagement & Retention
- Learning & Development
- Total Rewards

Organization

- Structure of the HR Function
- Organizational Effectiveness & Development
- Workforce Management
- Employee and Labor Relations
- Technology Management

Workforce

- HR in the Global Context
- Diversity & Inclusion
- Risk Management
- Corporate Social Responsibility
- Employment Law & Regulations (U.S. only)

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Lubbock SHRM Contact: Leslie Demma at ldemma@theabcbank.com.



TEXAS TECH UNIVERSITY



REGISTRATION FORM
SHRM CERTIFICATION EXAM PREP COURSE
Submission Deadline: Friday, August 31st

Name: _____

Address: _____

Phone: _____ Fax Number: _____

Email: _____

Company Name and Title: _____

SHRM National Member # (if applicable): _____

Signature: _____

Class Schedule/Location

9 a.m. to 5 p.m. at the Texas Tech Club (http://www.clubcorp.com/Clubs/The-Texas-Tech-Club/)

Table with 2 columns and 3 rows detailing class dates and topics: September 7th, September 21st, October 5th, October 19th, November 2nd, November 16th.

Cost of the Certification Prep Classes
(Includes Classes, Lunch & Afternoon Snack at Tech Club,
Books, Exam Practice Tests & Access to the online SHRM Learning tools)

Table with 3 columns: Certification Prep Class, National SHRM Members (\$1399.00), Non National SHRM Members (\$1499.00)

Related Certification Costs that are not included in the cost of these Prep Classes include the Certification Exam Fee and Exam Registration Fee (http://www.shrm.org/certification/apply/examfees/pages/default.aspx)

Method of Payment:

Cash or check enclosed for \$_____ (Please make Checks out to University Studies HRD)

Registration forms and payment may be mailed to:

University Studies HRD, Box 41006, Drane Hall, TX 79409 Attn: Alma Aguirre