

SPRING 2020 SHRM-CPSM and SHRM-SCPSM Certification Preparation Courses
Sessions will be held at the LCU College of Business from 9 a.m. to 5 p.m.
February 14th, February 28th, March 13th, March 27th, April 17th, and May 1st

The SHRM-CP/SHRM-SCP certification preparation course is designed primarily for individuals seeking credentials that focus on identifying and testing the knowledge and practical real-life experiences HR professionals around the world need to excel in their careers today. Earning your SHRM Certified Professional (SHRM-CP) or SHRM Senior Certified Professional (SHRM-SCP) credential establishes you as a recognized expert in the HR field. This intensive program combines expert instruction with the 2020 SHRM Learning System, so you will learn faster, retain more knowledge and stay on track as you prepare for the exam. For more information on these credentials visit www.SHRMCertification.org.

Who Should Attend?

- HR professionals qualified under SHRM requirements for SHRM-CP and SHRM-SCP certification who are preparing for the exam. Information on the qualifications necessary to take the certificate exams can be found at: <http://www.shrm.org/certification/apply/eligibilitycriteria/pages/default.aspx>
- Individuals who want advanced education and training for a successful HR career.
- HR professionals wanting a broader education or to update their HR knowledge.
- HR professionals who want to enhance their marketability by gaining current HR knowledge.

Certification Prep Course Topics Include:

HR Competencies

- Leadership & Navigation
- Ethical Practice
- Relationship Management
- Global & Cultural Effectiveness
- Communication
- Business Acumen
- Consultation
- Critical Evaluation

People

- HR Strategic Planning
- Talent Acquisition
- Employee Engagement & Retention
- Learning & Development
- Total Rewards

Organization

- Structure of the HR Function
- Organizational Effectiveness & Development
- Workforce Management
- Employee and Labor Relations
- Technology Management

Workforce

- HR in the Global Context
- Diversity & Inclusion
- Risk Management
- Corporate Social Responsibility
- Employment Law & Regulations (U.S. only)



REGISTRATION FORM
SHRM CERTIFICATION EXAM PREP COURSE
Submission Deadline: Monday, February 3rd

Name: _____

Address: _____

Phone: _____ Fax Number: _____

Email: _____

Company Name and Title: _____

SHRM National Member # (if applicable): _____

Signature: _____

Class Schedule/Location

9 a.m. to 5 p.m. at the LCU College of Business

Friday, February 14, 2020 Orientation: Certificate Overview, SHRM Competencies, HR Strategic Planning	Friday, March 27, 2020 Organization Module Part 2: Workforce Management, Employee & Labor Relations, Technology Management, Workforce Module Part 1: HR in the Global Context
Friday, February 28, 2020 People Module: Talent Acquisition, Employee Engagement & Retention, Learning & Development, Total Rewards	Friday, April 17, 2020 Workforce Module Part 2: Diversity & Inclusion, Risk Management, Corporate Social Responsibilities, Employment Law & Regulations (U.S. only)
Friday, March 13, 2020 Organization Module: Total Rewards (Part 2), Structure of HR, Organizational Effectiveness & Development	Friday, May 1, 2020 Practice Exam & Final Review of Materials

Cost of the Certification Prep Classes

(Includes Classes, Lunch & Afternoon Snack at LCU,
 Books, Exam Practice Tests & Access to the online SHRM Learning tools)

	National SHRM Members	Non National SHRM Members
Certification Prep Class	\$1399.00	\$1499.00

Related Certification Costs that are not included in the cost of these Prep Classes include the Certification Exam Fee and Exam Registration Fee (<http://www.shrm.org/certification/apply/examfees/pages/default.aspx>)

Registration Forms:

Email your Registration Form to Michelle Cook (SHRM Certification Chair) at lbkshrmcertification@gmail.com

Method of Payment:

Cash or check enclosed for \$_____ (Please make Checks out to Lubbock SHRM)

Mail Payment to:

Lubbock SHRM
 PO Box 64183
 Lubbock TX 79464
 Attn: Certification (*Include a copy of your registration form)